

**CLARENCE TOWNSHIP**  
***Regular Meeting***  
**JULY 14, 2025**

**CALL TO ORDE:** The meeting was called to order at 7:00 P.M. by Supervisor Linda Kubiak

**PLEDGE TO FLAG:**

**ROLL CALL:** Present Linda Kubiak, Sheryl Proteau, Steve Lake, Will Smith and Ben Dancer, all present.

**ADDITION OR DELETION:** Motion by B. Dancer and supported by W. Smith to accept agenda as printed. Motion approved

**MINUTES:** The minutes June 9, 2025 were presented, motion by B. Dancer and supported by S. Lake to accept minutes as printed. Motion approved

**TREASURER REPORT:** The Treasurer: Treasurer Report was given by B. Dancer Treasurer total of all funds for June \$1,485,873.16 motion W. Smith and supported by S. Proteau to accept the treasurer’s report subject to Audit. Roll call vote: Dancer yes, Lake yes, Smith yes, Proteau yes and Kubiak yes, motion approved 5 ayes 0 nays.

**GUEST SPEAKER:** 7<sup>th</sup> District County Commissioner and State Representative were present.

**CITIZENS COMMENTS:** 11 citizens were present, no comments at this time

**CORRESPONDENCE:** A. No Correspondence.

**COMMITTEE REPORT:** **Fire Board: Steve/Linda/ Chief Ott:** Reported on the equipment we got in the split.  
**Calhoun Road Dept:** Ben/Walt/Linda: Have not heard when the County will be doing V Dr. N. from 29 ½ Mile Road to 30 Mile Road.  
**Planning Commission:** Will: Next meeting is September 9, working on updating Master Plan  
**Website: Sheryl:** Still working to improve website, have found some correction that need to be made.  
**Five Year Township Recreation Plan:** Linda, we still have 3 tables that could be sponsored. We want to thank Mike Morgan, Josh Phillips for putting the picnic tables and benches together.  
**Sewer:** Sheryl/Kent: Final inspection has been done with USDA, project is finished.  
**Zoning Official:** Zoning Officer is requesting that we look into Zoning Ordinance Development standards. Reported 4 permits last month.

**OLD BUSINESS:** A. None

**NEW BUSINESS:** A. Motin by W. Smith and supported by S. Lake to approve Resolution 2025-06 Settlement agreement with Springport Township for the division of the Fire Board assets. Roll Call Vote taken: Smith yes, Lake yes, Dancer yes, Proteau yes, Kubiak yes motion approved. 5 ayes 0 nays

B. Motin by S. Lake and supported by W. Smith to approve Ordinance No. 29 to Establish the Clarence Township Fire Department. Roll call vote taken: Proteau yes, Dancer yes, Lake yes, Smith yes Kubiak yes 5 ayes 0 nays

C. Motin by B. Dancer and supported by S. Lake to approve the request for Clarence Township Fire Department to purchase two new vehicles to replace the current rescue and brush response vehicles not to exceed \$227,000.00. Roll call vote taken: Proteau yes, Smith yes, Dancer yes, Lake yes Kubiak yes 5 ayes 0 nays motion passed

D. Motion by W. Smith and supported by S. Lake to pay the Fire Personal \$30.00 per call. Roll call vote taken: Dancer yes, Proteau yes, Lake yes, Smith yes, Kubiak yes 5 ayes 0 nays motion approved.

E. Motion by S. Lake and supported by S. Proteau to update the township hardware for \$11,702.52 Roll call vote taken: Smith yes, Lake yes, Proteau yes, Dancer yes, Kubiak yes 5 ayes 0 nays

F. Motion by S. Proteau and supported by B. Dancer to send to the planning commission the Zoning ordinance development standards Motion passed.

**CITIZENS COMMENTS:** None

**PAY BILS:** Motion by D. Dancer and supported by W. Smith to pay bills for last part of June \$37,229.24 and payroll for June \$9,287.00 and first part of July \$37,396.20, roll call vote taken:5 ayes 0 motion approved.

**ADJOURN:** Motion by W. Smith supported by S. Proteau to adjourn the meeting at 8:00 p.m. Approved.

Next regular meeting August 11, 2025

Clarence Township Clerk  
Sheryl Proteau

Minutes Approved as Corrected\_\_\_\_\_