

# Electrical Permit Application



## Clarence Township

27052 R. Drive North  
Albion, Mi 49224

517-857-2288, Fax 517-857-2488

(Continue to back page and complete before printing this document)

Authority: 1972 PA 230  
Completion: Mandatory to obtain permit  
Penalty: Permit can not be issued

This form can be completed by tabbing to each field and typing in the required information.

### I. Location

|  |  |   |        |
|--|--|---|--------|
| NAME OF OWNER/AGENT                                      |  | HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?     |        |
|  |  | YES NO NOT REQUIRED                                       |        |
| STREET ADDRESS AND JOB LOCATION (Street Number and Name) |  | NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED | COUNTY |
|  |  |   |        |

### II. Contractor / Homeowner Information

|  |  |       |          |  |                      |                              |                 |
|--|--|-------|----------|--|----------------------|------------------------------|-----------------|
| INDICATE WHO THE APPLICANT IS                                    |  | NAME  |          | STATE LICENSE NUMBER                                 |                      | EXPIRATION DATE              |                 |
| Contractor   |  |       |          |  |                      |                              |                 |
| Homeowner  |  |       |          |  |                      |                              |                 |
| ADDRESS (Street Number and Name)                                 |  |       |          | STATE REGISTRATION NUMBER                            |                      | LOCAL LICENSING JURISDICTION |                 |
|  |  |       |          |  |                      |                              |                 |
| CITY   |  | STATE | ZIP CODE |  | LOCAL LICENSE NUMBER |                              | EXPIRATION DATE |
|  |  |       |          |  |                      |                              |                 |
| TELEPHONE NUMBER (Include Area Code)                             |  |       |          | FEDERAL EMPLOYER ID NUMBER (or reason for exemption) |                      |                              |                 |
|  |  |       |          |  |                      |                              |                 |
| WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption) |  |       |          | UIA NUMBER (or reason for exemption)                 |                      |                              |                 |
|  |  |       |          |  |                      |                              |                 |

### III. Type of Job

|  |                                     |   |  |             |
|--|-------------------------------------|---|--|-------------|
| Single Family <input type="checkbox"/> | New <input type="checkbox"/>        | Service Only <input type="checkbox"/>       | Premanufactured Home Setup (State Approved) <input type="checkbox"/> | State Owned |
| Other <input type="checkbox"/>         | Alteration <input type="checkbox"/> | Special Inspection <input type="checkbox"/> | Manufactured Home Setup (HUD Mobile Home) <input type="checkbox"/>   | School      |

### IV.. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

#### Plans are not required for the following:

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than 15,000.00. If work being performed is described above, check box below "Plans Not Required."

What is the rating of the service or feeder in ampere? \_\_\_\_\_ What is the building size in square footage? \_\_\_\_\_

**Plans are required** for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Project No. \_\_\_\_\_ Plans Not Required \_\_\_\_\_

### V. Applicant Signature

**Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.**

|  |      |
|--|------|
| SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit) | DATE |
|  |      |

### VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.

**Complete Application on Back Side**

**VII. Fee Clarification**

**VIII. #17, Mobile Home Unit Site:**

When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

**IX. Fee Chart** - enter the number of items being installed, multiply by the unit price for total fee.

|   | Fee   | # Items | Total |
|---|-------|---------|-------|
| 1. Application Fee (Non refundable)     | \$30  |         |       |
| 2. Single Inspection Permit             | \$65  |         |       |
| 3. Service Upgrade                      | \$65  |         |       |
| 4. Addition/Remodel                     | \$130 |         |       |
| 5. Addition Remodel With Service        | \$150 |         |       |
| 6. New Resident                         | \$150 |         |       |
| 7. All Manufactured Homes               | \$65  |         |       |
| 8. Additional Inspection                | \$65  |         |       |
| 9. Inspector Retainer Fee (each permit) | \$40  |         |       |
| Total Fee                               |       |         |       |

**x. Instructions for Completing Application**

**Make Checks Payable to: Clarence Township**

**General:** Electrical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.**

VALIDATION AREA